

**TOWNSHIP OF BRIDGEWATER**  
**SOMERSET COUNTY, NEW JERSEY**

**FORM # 3D**

Application #: \_\_\_\_\_

Board File Name: \_\_\_\_\_

Date Filed: \_\_\_\_\_

(Do not write above this line)

## APPLICATION: SITE PLAN

(With or Without Variances)

Please check type of application:

\_\_\_\_\_ Conceptual Site Plan      \_\_\_\_\_ Conditional Use Approval      \_\_\_\_\_ Minor Site Plan  
 \_\_\_\_\_ Preliminary Major Site Plan      \_\_\_\_\_ Final Major Site Plan  
 \_\_\_\_\_ Amend prior approval for Preliminary Site Plan. Date of prior approval (attach copy) \_\_\_\_\_  
 \_\_\_\_\_ Amend prior approval for Final Site Plan. Date of prior approval (attach copy) \_\_\_\_\_

Does this application constitute a new application? \_\_\_\_\_

If not, please attach 24 copies of Site Plan previously submitted with resolution.

1. Applicant's name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_ Email: \_\_\_\_\_
2. Owner's name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_
3. Attorney's name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_ Email: \_\_\_\_\_
4. Engineer's name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Address \_\_\_\_\_
5. Name of Development \_\_\_\_\_  
 Block(s) \_\_\_\_\_ Lot(s) \_\_\_\_\_ Tax Sheet \_\_\_\_\_
6. Street on which property lies including location of nearest intersection  
 \_\_\_\_\_
7. Present use \_\_\_\_\_
8. Proposed Use \_\_\_\_\_
9. Zoning District \_\_\_\_\_

10. Area in acres of any additional adjoining land owned by owner or applicant \_\_\_\_\_

11. Amount of lot area with slopes 30 percent or greater \_\_\_\_\_

Slopes 20-29 percent \_\_\_\_\_ Slopes 11-19 percent \_\_\_\_\_

Slopes 0-10 percent \_\_\_\_\_

12. Total land available for development (126-266) \_\_\_\_\_

13. Amount of lot area in floodway \_\_\_\_\_; flood fringe \_\_\_\_\_; wetlands \_\_\_\_\_

14. Waivers requested from the following sections of the Township Land Use Code,

Chapter 126 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

15. List all plans, exhibits, documents, reports, significant letters, and written decisions from other governmental agencies which constitute this application. Please indicate the title of plan or document scale, number of sheets, date of preparation and name and license number of preparer if appropriate.

**NOTE: ALL EXHIBITS PRESENTED AND MARKED AT THE HEARING MUST BE  
CLIPPED (NOT MOUNTED WITH ADHESIVE) TO THE FOAM BOARD.**

All exhibits will be kept in the application file and the foam boards will be returned at the meeting.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X \_\_\_\_\_

Signature of person preparing application

\_\_\_\_\_

Date

**BRIDGEWATER TOWNSHIP**  
**SITE PLAN CHECKLIST**

Application #: \_\_\_\_\_ Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Applicant**      **Bwt.**

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**I.** Twenty four (24) sets of the application, checklist, fee schedule computations and all supporting documentation and Site Plan. **All documents submitted must be collated into (24) sets.**

**II. OPTION:** You may choose to submit (3) full sets of documents for completeness review only. When the documents submitted comply with the submission requirements, we will notify you to submit the other (21) sets in order to be deemed complete. This option is made available to applicants in an effort to save resources expended on numerous plans that may need to be revised and resubmitted.

**III.** All fees must be paid.

Application fee: \$ \_\_\_\_\_ Escrow Fee: \$ \_\_\_\_\_

(Fee Schedule with calculations must be submitted, including a signed W-9)

**IV.** If the application involves a request for a ***subdivision or site plan*** including land development of more than 50 dwelling units or 50,000 square feet of non-residential building space or all major subdivisions or site plans within 500 feet of a municipal border or critical natural resources like primary or secondary streams identified in the County Open Space Plan, that may affect neighboring jurisdictions, ***you must submit a copy of the full application packet including plans to Somerville Borough and Raritan Borough and provide proof of submission/ mailing.***

**V.** Provide proof of submission of full application including plans to the local Fire Department. You may contact the Fire Official to confirm correct Fire Department for your Block and Lot at (908) 725-6300 ext. 263. List name and address you submitted to:

Fire Department: \_\_\_\_\_

Address: \_\_\_\_\_

**VI.** Size of map (24"x 36" or 30"x 48")

**VII.** Scale not to exceed 1"=100'

**VIII.** Consent by Owner form: signed and notarized by owner even if the applicant is the owner

- 4 of 7

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|  |  | 12. Architectural building elevations including facade signs and entrances, materials, dimensions and height.   |
|  |  | 13. Improvements such as roads, curbs, bumpers and sidewalks shall be indicated with cross sections, design details and dimensions (126-153J).  |
|  |  | 14. Location and design of existing and proposed storm water systems, sanitary waste disposal systems, portable water supply, hydrants and methods of solid waste storage and disposal within screened area (126-153K).   |
|  |  | 15. Landscaping and buffering plan exhibit identifying existing and proposed trees, shrubs, bushes, ground cover and natural features such as boulders and root outcroppings. Indicate botanical and common names of plants and trees, dimensions at time of planting and maintenance plans (126-153L). The landscaping plan shall be in accordance with the Landscape Ordinance. |
|  |  | 16. Street trees planted at 50' intervals along public rights of way and in accordance with the Landscape Ordinance.  |
|  |  | 17. Specify on landscape plan the quantity of landscaping by type proposed to be planted on site  |
|  |  | 18. Has at least 5% of the parking area been landscaped? (126-191 B.16)   |
|  |  | 19. Indicate on the landscape plan, existing and proposed fences, their heights and type (126-194).   |
|  |  | 20. Conservation Plan Exhibit is to be submitted showing the proposed methods of protecting trees and growth before and after construction. Techniques include fences, berms, tree wells, etc (126-191 and 197).  |
|  |  | 21. Proposed exterior lighting plan exhibit showing location of all lights, type of light, manufacturer specification sheet, intensity in foot candles on a point-to-point plan, methods proposed to reduce off-site glare on adjacent property and roads, type and height of light standard and pole (126-153M and 190).   |
|  |  | 22. Survey of property signed and sealed by a Licensed Surveyor   |
|  |  | 23. Proposed sign plan exhibit for all freestanding and façade signs showing the specific design, letter style, color, construction and materials, location, size, height above grade or below roof line, type of standard, illumination (123-153N and 195).  |

**SITE PLAN MUST BE ACCOMPANIED BY THE FOLLOWING:**

26. Hillside Development exhibits (Part II article 29, 126-264 through 267)

b) Maximum Impervious surfaces (126-267)

27. Storm water runoff control plan exhibit (Part II Article 37)

b) Elevations adjacent to existing and proposed building

d) Elevations on adjacent property where drainage may impact

f) Run-off computations for existing and proposed conditions

#### h) Roof leader size and discharge locations

j) Drainage area map, calculations showing drainage from contributing area prior to and after development

29. Written description of a request for variance, conditional use or special permit.

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30. Written document or request to waive submission of any required Site Plan elements or exhibits. (The applicant must document why a waiver of required exhibits is in the public interest, consistent with the Master Plan, the overall intent of the Land Use Ordinance, and good Development and Environmental practice) (126-156).

**FOR PRELIMINARY SITE PLAN**

31. Proof in the form of a letter of transmittal that a copy of the Application was sent to the County Planning Board.

**FOR FINAL SITE PLAN**

**In addition to all items listed above, please include the following;**

32. Engineer's estimate of the cost of proposed improvements (sanitary sewer, drainage, pavement, landscaping) and an inspection fee of 6% of those costs
34. Completed Compliance Report indicating fulfillment of all requirements of Preliminary approval and outside agency approvals.

  x  

Signature of person preparing checklist

Date

The applicant may request that one or more of the submission requirements be waived; however, the request must be in writing and state the reason for the waiver request. If the submission waiver is honored during completeness review, the Board still has the right to request the same information during the hearing process in addition to any other information they deem necessary for proper review of the application.

**NOTICE REQUIREMENTS:**

The following proof of satisfying the notice requirements must be filed with the Land Use Administrator in the Planning Department a minimum of 48-hours prior to the hearing date:

1. Affidavit of Service.
2. Copy of the notice served.
3. Certified list of property owners within 200 feet and others served with manner of service
4. Certified Mail receipts stamped by the USPS
5. Affidavit of publication from the newspaper in which the notice was published.